**Application Form**

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| **Position applied for:** |
| **Location:** |

**Personal Details**

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| **Surname:** |  |
| **Forenames:** |  |
| **Current Address:** |  |
| **Contact Telephone Number/s:** |  |
| **E-mail Address:** |  |

**Employment History**

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| --- | --- | --- | --- |
| **Present or Most Recent Post:** | | | |
| **Employer** | | | **Date Started and**  **End Date (if applicable)** |
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| **Salary and Benefits** | | | |
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| **Job Title and Main Responsibilities** | | | |
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| **Previous Posts (please start with the most recent)** | | | |
| **Dates (from-to)** | **Employer** | **Job Title and Main Responsibilities** | |
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**Qualifications, Professional Body Memberships and Development Activities**

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| Please provide details of nationally recognised vocational and academic qualifications you have gained, including dates, subject, awarding body and level of achievement.  The Charity may verify the qualifications of the successful candidate. |
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| Please provide details of membership to any professional body. |
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| Please provide details of relevant professional development activities. |
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**Supporting Statement**

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| Please demonstrate how your skills, experience and attributes meet the requirements of the role description and person specification (maximum 750 words). You can use experience and knowledge from volunteering and any other activities you consider relevant to this position.  Please give specific examples of your achievements. |
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**Other Details**

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| What is the notice period required in your current post? |  |
| Are you a British subject or a national of any EU country? |  |
| If no, do you have the right to work in the UK and a current work permit? |  |
| If yes, please state the expiry date of your right to work in the UK and/or your work permit. |  |
| The Fire Fighters Charity meets the requirements in respect of exempted questions under the Rehabilitation of Offenders Act 1974, and as listed in the Police Act 1997 (Criminal Records) Regulations 2002.  To be eligible to request a check of the children’s or adults barred lists, the position must be eligible for an enhanced level DBS check as above and be specifically listed in the Police Act 1997 (Criminal Records) Regulations as able to check the barred list(s).  The post you are applying for is subject to an Enhanced Disclosure and Barring Services (DBS) with barred list(s) check. | |

**References**

Please provide details of a minimum of 2 referees covering **at least** a 3 year employment and/or education period. Referees must be your line manager / tutor or someone in a position of responsibility who has the authority to provide the reference on behalf of the organisation.

Please continue on a separate sheet if necessary. Referees will be contacted on your acceptance of the job offer.

Please note references from friends or relatives will not be accepted.

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| **Name** | **Name** |
|  |  |
| **Job Title** | **Job Title** |
|  |  |
| **Name of Organisation** | **Name of Organisation** |
|  |  |
| **Address** | **Address** |
|  |  |
| **Telephone Number** | **Telephone Number** |
|  |  |
| **Dates to and from known** | **Dates to and from known** |
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| **Data Protection**  Information from this application may be processed for purposes registered by the Charity under the Data Protection Act 1998.  I hereby give my consent to The Fire Fighters Charity processing the data supplied in this application form for the purpose of recruitment and selection.  **Declaration**  I declare that the information I have supplied is, to the best of my knowledge, complete and correct. I understand that giving false information or omitting to give information could disqualify my application and if I am appointed could lead to my dismissal.  Signature ……………..………………………………………………………………………………..  Date ……………………………………………………………..…………………………………….. |