COMPANY MEMBER ROLE DESCRIPTION

Role Title: Company Member

Key Contact: Chair of the Board of Trustees

Role Purpose
Company Members play a key role in the governance of the Charity. Primarily Company Members are invited to attend the Annual General Meeting (AGM) of the Charity where they are able to: • ask questions of the Board of Trustees and the Senior Leadership Team; • receive information about the annual accounts and confirm the Charity's auditor; • elect Trustees; • debate and vote on resolutions that change the Charity's constitution; • present their own resolutions for debate (within legal frameworks).

Key Activities	
Effectively undertake your duties as a Company Member	• Attend the AGM of the Charity using your vote carefully and in the best interests of the Charity as a national organisation. • Declare any conflicts of interest that may influence your ability to vote as above • Use your proxy vote if you are unable to attend the AGM.
Ensure you have sufficient knowledge and understanding to vote in an informed manner	• Keep informed about developments within the Charity. • Carefully read any documents or information that will enable you to participate and vote at the AGM in a more informed way.
Be an ambassador for the Charity	• Be positive in your communications about the Charity's work to members of the Fire Community and the general public.

Participate in other activities as appropriate	• Attend any additional meetings which involve Company Members (including but not limited to an EGM or Company Member Conference) • Potentially participate in additional activities (e.g. consultative forums, Trustee recruitment or Trustee sub committees)

Role Requirements
Company Members should have: • Empathy for the Charity's aims and objectives; • Time to fully engage in governance role, particularly in relation to the Annual General Meeting; • Sufficient knowledge, or willingness to acquire sufficient knowledge, to vote in an informed manner; • The ability to undertake the role in the best interests of the Charity as a national organisation; In addition Company Members need to have a direct association with the fire services community. Those appointed as Company Members must operate within the Charity's Code of Conduct.